



## LBY Bar Date FAQ

---

### 1. Why did I receive this notice?

- The Chapter 11 process requires the distribution of certain documents and notices that provide information about Libbey's restructuring.
- These notices, including the one you received, are being sent to a wide range of the Company's stakeholders, including vendors, employees and customers, among others.

### 2. What is a Bar Date?

- The Bar Date is the last date on which a Proof of Claim can be filed. The Bankruptcy Court has set the general Bar Date for August 10, 2020, at 5:00 p.m. ET.
- If your claim is on behalf of a "governmental unit" as defined in the Bankruptcy Code, the deadline to file a proof of claim is November 30, 2020, at 5:00 p.m. ET.
- This deadline is important because, as part of this restructuring process, Libbey must determine all amounts claimed to be owed to various creditors.
- If you believe that you have a claim that arose before the filing date of June 1, 2020, that has not been paid, you should consider filing a Proof of Claim.

### 3. What is a "Claim"?

- Claim is a defined term in the Bankruptcy Code. In general, "claim" is defined as a right to a payment. A "claim" includes rights that are liquidated or unliquidated, contingent or fixed, matured or unmatured, disputed or undisputed, secured or unsecured.
- A "claim" may also be a right to an equitable remedy for breach of performance by the Company if such breach gives rise to a right to payment.
- Since claim is a legal term, we cannot advise you as to how it directly applies to your situation, and if you have any questions you need to consult an attorney.
- Instructions on how to complete the Proof of Claim form, as well as the form itself, can be found at <http://cases.primeclerk.com/libbey>.
- Please also continue to visit Libbey's restructuring website at [www.libbeyrestructuringinfo.com](http://www.libbeyrestructuringinfo.com).

### 4. What is a "Proof of Claim"?

- A "Proof of Claim" is the official form that a creditor or other interested party must submit in order to assert and support any claim against the Company.
- Proofs of Claim should be submitted to Libbey's claims agent, Prime Clerk, and actually received before August 10, 2020.
- Each Proof of Claim must be signed by the creditor or by an authorized agent of the creditor if the creditor is not an individual. You should attach to each claim any documents on which the claim is based or an explanation as to why such documents are not available.

### 5. Do I need to file a proof of claim?

- If you believe that you have a claim that arose before the filing date of June 1, 2020, that has not been paid, you should consider filing a Proof of Claim.
- In accordance with the Bar Date order, certain individuals or entities do not need to file a proof of claim. Those exemptions are listed in the Bar Date order.



**6. I received a Bar Date Notice and Proof of Claim but have already filed a Proof of Claim. Do I need to complete this new claim form?**

- No. As long as you have already properly submitted a claim using the Proof of Claim form, you do not need to file another proof of claim for the same claim.
- You should only submit a Proof of Claim if you believe you have an unpaid claim against the Company that arose before the filing date of June 1, 2020.
- If you have any questions regarding a claim you submitted or how to use the Proof of Claim form, please contact the Company's claims agent, Prime Clerk, by visiting <http://cases.primeclerk.com/libbey> or by calling (877) 429-7404 (or (646) 214-8836 for international calls).

**7. I received a Proof of Claim form but it was already filled out. Do I need to amend this form or file a new claim?**

- If you are a vendor, many of the Proof of Claim forms were personalized with prepetition scheduled liability amount. Vendors that did not have a prepetition liability reflected on the Debtors' books as of the time of filing the schedules, received a blank Proof of Claim form.
- If you agree with the amount listed on the pre-printed form and if it is not listed as contingent, unliquidated, or disputed, you do not need to file a claim form.
- If you believe the amount listed on the claim form has been paid pursuant to relief granted by the court to pay vendor claims, you do not need to file a claim form.
- If, on the other hand, you disagree with the amount and/or it is listed as contingent, unliquidated or disputed you must file a claim by the bar date.
- If you have any questions regarding a claim you submitted or how to use the Proof of Claim form, please contact the Company's claims agent, Prime Clerk, by visiting <http://cases.primeclerk.com/libbey> or by calling (877) 429-7404 (or (646) 214-8836 for international calls).

**8. Do I have a claim? What is my claim?**

- If you believe you are owed money by the Company from prior to the June 1, 2020, filing date, you may have a claim.
- We cannot provide advice as to whether you have a claim. You may wish to contact legal counsel.

**9. Can I submit a Proof of Claim after the Bar Date?**

- Claims received after the Bar Date will be processed and docketed, but are subject to objection and ultimately to disallowance.

**10. Can I amend a claim after the claims Bar Date?**

- The general Bar Date in the bankruptcy case is August 10, 2020, at 5:00 p.m. ET.
- Prime Clerk will process claim amendments received after this date, but are subject to objection and ultimately to disallowance.



**11. I did not receive a Bar Date Notice. How can I obtain one?**

- If you would like to obtain a copy of the Bar Date notice for informational purposes, you can do so through the Company's claims agent, Prime Clerk, by visiting <http://cases.primeclerk.com/libbey>.

**12. I don't know what my connection is with Libbey. Why did I receive this notice?**

- The Chapter 11 process requires the distribution of certain documents and notices that provide information about Libbey's restructuring.
- These notices, including the one you received, are being sent to a wide range of the Company's stakeholders, including vendors, employees and customers, among others.